

At the Annual meeting of the Nelson County Service Authority held on July 18, 2024 at the Nelson County Service Authority, Administrative Building thereof:

Present: Ernie Reed, Chairman
David Hight, Vice-Chairman
Sergio Sanchez
Justin Shimp
Robert McSwain
George Miller, Executive Director
Jennifer Fitzgerald, Secretary/Treasurer
Jim Bowling, Attorney

AGENDA ITEM 1. ORGANIZATIONAL MATTERS

On a motion duly made by Mr. McSwain, seconded by Mr. Shimp, with Mr. McSwain voting yes, Mr. Shimp voting yes, Mr. Sanchez voting yes, Mr. Hight voting yes and Mr. Reed voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby appoint Mr. David Hight, Chairman; Mr. Sergio Sanchez, Vice-Chairman for FY24-25.

On a motion duly made by Mr. McSwain, seconded by Mr. Shimp, with Mr. McSwain voting yes, Mr. Shimp voting yes, Mr. Sanchez voting yes, Mr. Hight voting yes and Mr. Reed voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby appoint Mrs. Jennifer Tyree Fitzgerald as Secretary/Treasurer.

On a motion duly made by Mr. McSwain, seconded by Mr. Shimp with Mr. McSwain voting yes, Mr. Shimp voting yes, Mr. Sanchez voting yes, Mr. Hight voting yes and Mr. Reed voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby set the board meetings for FY24-25 to begin at 8:30am on the 3rd Thursday of every month at the Nelson County Service Authority Administrative Building-Basement at 620 Cooperative Way, Arrington, VA 22922.

AGENDA ITEM 2. APPROVAL OF MINUTES

On a motion duly made by Mr. McSwain, seconded by Mr. Reed, with Mr. McSwain voting yes, Mr. Shimp voting yes, Mr. Sanchez abstaining, Mr. Hight voting yes and Mr. Reed voting yes, the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the June 20, 2024 regular meeting.

AGENDA ITEM 3. ASSISTANT EXECUTIVE DIRECTOR'S REPORT

Mrs. Fitzgerald presented the Treasurer's Report for June 2024.

Mrs. Fitzgerald stated the USDA-Office of General Counsel has approved the support agreement for the Lovingston sewer project. Bond Counsel has prepared a Resolution-Lovingston Sewer Project dated July 18, 2024 and Loan Resolution RUS BULLETIN 1780-27 that is needed to move forward with the funding of this project.

On a motion duly made by Mr. Reed, seconded by Mr. McSwain, with Mr. McSwain voting yes, Mr. Shimp voting yes, Mr. Sanchez voting yes, Mr. Hight voting yes and Mr. Reed voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve Resolution-Lovingston Sewer Project dated July 18, 2024 and Loan Resolution RUS BULLETIN 1780-27.

Mrs. Fitzgerald informed the Board of Directors about an event scheduled for August 20, 2024 at 11am on the Courthouse lawn. USDA-Rural Development would like to announce the Lovingston sewer project at this event along with the funding they will be providing. All Board members and public are invited.

Mrs. Fitzgerald stated that CHA provided a water and sewer capacity analysis along with a presentation of the Larkin Property to the Board of Supervisors at their meeting last week.

AGENDA ITEM 4. EXECUTIVE DIRECTOR'S REPORT

Mr. Miller reported the progress meeting for the Wintergreen WWTP project was held earlier this week. Mr. Miller stated operators

and maintenance personnel will be receiving training on different equipment and processing from the manufacturers during the month of July. The estimated plant start-up date has not been determined, but is estimated to be mid-August. The engineer has requested an updated schedule from the contractor. The contractor estimated substantial completion in the Fall.

Mr. Miller informed the Board that the Preliminary Engineering Report (PER) still has not been approved by VDH for the Schuyler TTHM project. The engineer is working on addressing their latest comments on the draft PER, which is due by July 25, 2024.

AGENDA ITEM 5. SYSTEM MAPPING

Mrs. Fitzgerald stated the System mapping at Wintergreen is moving along. All valves and hydrants have been mapped from Arrowwood to the Fire Dept. This week they should be finishing the Devils Knob area.

AGENDA ITEM 6. DIRECTOR'S COMMENTS

Mr. Shimp and Mr. Reed volunteered to conduct Mr. Miller's evaluation due at the August meeting.

Mr. Reed stated that CHA made a presentation at the July Board of Supervisors meeting about the Larkin Property water and sewer capacity analysis. He also stated the County of Nelson received a grant to revitalize the sidewalks in Lovingston. He stated the Wild Rose solar project decision was moved to the August or September Board of Supervisors meeting.

AGENDA ITEM 7. CLOSED SESSION

On a motion duly made by Mr. Reed, seconded by Mr. Sanchez, with Mr. McSwain voting yes, Mr. Shimp voting yes, Mr. Sanchez voting yes, Mr. Hight voting yes and Mr. Reed voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby enter into Closed Session pursuant to the Virginia Code §2.2-3711(A)(7), consultation with legal counsel, or briefing by staff or consultants about probable future litigation.

On a motion duly made by Mr. Shimp, seconded by Mr. Reed, with Mr. McSwain voting yes, Mr. Shimp voting yes, Mr. Sanchez voting yes, Mr. Hight voting yes and Mr. Reed voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby return to regular session.

On a motion duly made by Mr. Shimp, seconded by Mr. Reed, with Mr. McSwain voting yes, Mr. Shimp voting yes, Mr. Sanchez voting yes, Mr. Hight voting yes and Mr. Reed voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby direct Mr. Bowling to handle communications with the landowner's attorney.

AGENDA ITEM 8. PUBLIC COMMENTS

None

AGENDA ITEM 9. ADJOURNMENT

On a motion duly made by Mr. Reed, seconded by Mr. McSwain, with Mr. McSwain voting yes, Mr. Shimp voting yes, Mr. Sanchez voting yes, Mr. Hight voting yes and Mr. Reed voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby adjourn this meeting until July 18, 2024.

Prepared by: 

LEGAL MATTERS: Section §2.2-3711 (A)(7) of the State Code of Virginia

MOTION: REED

SECOND: SHIMP

DATE: JULY 18, 2024

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Nelson County Service Authority Board of Directors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section §2.2-3711(A)(7) of the Code of Virginia requires a certification by the Nelson County Service Authority Board of Directors that such executive meeting was conducted in conformity with Virginia law;

Now, THEREFORE, BE IT RESOLVED that the Nelson County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge (1) only business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed, or considered by the Nelson County Service Authority Board of Directors.

VOTE: 5

AYES: 5

NAYES: 0

ABSENT DURING VOTE: 0

ABSENT DURING MEETING: 0


Secretary of the Nelson County Service Authority Board of Directors

