

At the regular meeting of the Nelson County Service Authority held on December 21, 2023 at the Nelson County Service Authority, Administrative Building thereof:

Present: Ernie Reed, Chairman
David Hight, Vice-Chairman
Sergio Sanchez
Robert McSwain
Justin Shimp
George Miller, Executive Director
Jennifer Fitzgerald, Secretary/Treasurer

Absent: Jim Bowling, Attorney

AGENDA ITEM 1. AUDIT PRESENTATION

Josh Roller with Robinson, Farmer Cox Associates presented the annual financial audit for FY 23.

AGENDA ITEM 2. APPROVAL OF MINUTES

On a motion duly made by Mr. McSwain, seconded by Mr. Hight, with Mr. Shimp voting yes, Mr. McSwain voting yes, Mr. Sanchez abstaining, Mr. Hight voting yes and Mr. Reed voting yes, the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the November 16, 2023 regular meeting.

AGENDA ITEM 3. OFFICE MANAGER'S REPORT

Mrs. Fitzgerald presented the Treasurer's Report for November 2023.

Mrs. Fitzgerald reported on the Lovington sewer project. Rural Development (RD) sent a letter to DEQ and the Native Indian Tribe for the area (Delaware Nation) on the environmental side in which they have 30 days to provide their final comments. The Preliminary Engineering Report (PER) has been submitted to the Richmond office of RD and it states the project will cost \$2,235,000. We are pursuing the maximum grant available at the lowest interest rate and hope to hear something soon about funding.

Mrs. Fitzgerald reported that CHA has approached the County Administrator about setting up a scoping meeting also with the

Service Authority to understand the needs that the County will have at the Larkin Property. They have asked for a brief description of what is planned for that site in order to prepare the evaluation efficiently and effectively. As of today, a meeting has not been scheduled.

Mrs. Fitzgerald stated that she and Jeff Brantley, NCSA Foreman met with the Jeremy Marrs, Nelson County E&S Coordinator in reference to the Henderson's Store site owned by the County of Nelson as a location to dispose of dredged materials from the Black Creek Reservoir. Everyone was in agreement this site would accommodate the needs of the Service Authority and is less than an acre in size. The County of Nelson Board of Supervisors at their December 12, 2023 meeting gave permission for NCSA to use this site for the dredged material.

Mrs. Fitzgerald informed the Board of Directors of the Administrative office closure dates for the upcoming holidays.

AGENDA ITEM 4. EXECUTIVE DIRECTOR'S REPORT

Mr. Miller reported on the progress of the Schuyler WWTP project. The generator for the Wastewater plant was delivered on December 13th. The plant has been operating for over a month now with no issues. The pumping station generator was delivered on December 20th.

Mr. Miller reported on the progress of the Wintergreen WWTP project. The MBR building rollup door was installed. The headworks building is coming along with the concrete being poured to form the building walls and channels along with the retaining wall.

Mr. Miller reported on the Schuyler WTP TTHM project, providing the most recent favorable TTHM results.

AGENDA ITEM 5. SYSTEM MAPPING

Mrs. Fitzgerald reported that there has been no status change on this project since the grant was received.

AGENDA ITEM 6. DIRECTOR'S COMMENTS

Mr. Hight requested an organization chart and information about succession planning.

Mr. Shimp recommended checking with DEQ on phosphorus credits to address the Black Creek/Hat Creek exceedance.

Mr. McSwain discussed information from the Black Creek/Hat Creek meeting.

AGENDA ITEM 7. PUBLIC COMMENTS

None

AGENDA ITEM 8. ADJOURNMENT

On a motion duly made by Mr. Hight, seconded by Mr. Shimp, with Mr. Shimp voting yes, Mr. McSwain voting yes, Mr. Sanchez voting yes, Mr. Hight voting yes and Mr. Reed voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby adjourn this meeting until January 18, 2024.

Prepared by: 

