

At the Regular meeting of the Nelson County Service Authority held on August 15, 2024 at the Nelson County Service Authority, Administrative Building thereof:

Present: David Hight, Chairman
Justin Shimp
Robert McSwain
George Miller, Executive Director
Jennifer Fitzgerald, Secretary/Treasurer

Absent: Sergio Sanchez, Vice-Chairman
Ernie Reed
Jim Bowling, Attorney

AGENDA ITEM 1. APPROVAL OF MINUTES

On a motion duly made by Mr. McSwain, seconded by Mr. Shimp, with Mr. McSwain voting yes, Mr. Shimp voting yes and Mr. Hight voting yes, the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the July 18, 2024 Annual meeting.

AGENDA ITEM 2. ASSISTANT EXECUTIVE DIRECTOR'S REPORT

Mrs. Fitzgerald presented the Treasurer's Report for July 2024.

Mrs. Fitzgerald stated she presented information about the Lovington Sewer Project at the Nelson County Board of Supervisors meeting on August 13, 2024. The Board of Supervisors approved a Resolution to approve a Support Agreement in connection with the issuance of a revenue bond by the Nelson County Service Authority, which was prepared by Botkin Rose.

Mrs. Fitzgerald presented a Resolution to Declare an Intent to Reimburse for the Lovington sewer project. This resolution is to declare intent and for the Authority to be reimbursed for costs and expenses related to the Lovington Sewer Project with a portion of the proceeds of one or more Obligations.

On a motion duly made by Mr. Shimp, seconded by Mr. McSwain, with Mr. McSwain voting yes, Mr. Shimp voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the Resolution to Declare an Intent to Reimburse in reference to the Lovingston Sewer Project.

Mrs. Fitzgerald provided a flyer to each of the board members as a reminder of the Lovingston Project Announcement on August 20th at 11 am on the Courthouse lawn.

Mrs. Fitzgerald stated there are no updates on the Larkin Property project.

AGENDA ITEM 3. EXECUTIVE DIRECTOR'S REPORT

Mr. Miller reported the progress meeting for the Wintergreen WWTP project was held earlier this week. We were informed the Project Manager Taylor Bell will be leaving English Construction and their Vice President Henry Myers has been assigned as the Project Manager. Training continues to be scheduled for our operators on the new equipment at the WWTP. The Scada panels have been completed in the MBR building along with the startup of the Kaeser blowers.

Mr. Miller reported the Schuyler WTP Preliminary Engineering Report (PER) was approved by the Virginia Department of Health on July 31st. We have applied for a grant through Southeast Rural Community Assistance Program (SERCAP) to cover the cost of having Aria Filtra come to the Schuyler WTP to access the addition of a coagulant to the membrane.

AGENDA ITEM 4. SYSTEM MAPPING

Mrs. Fitzgerald stated the majority of the System mapping at Wintergreen has been completed.

AGENDA ITEM 5. DIRECTOR'S COMMENTS

Mr. McSwain stated Jesse is meeting with CDBG about other grants available in Lovingston.

Mr. Hight stated with 10 leaks reported at Wintergreen last month, that reinforces the need to disconnect at the main.

AGENDA ITEM 6. CLOSED SESSION

On a motion duly made by Mr. McSwain, seconded by Mr. Shimp, with Mr. McSwain voting yes, Mr. Shimp voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby enter into Closed Session pursuant to the Virginia Code §2.2-3711(A)(7), consultation with legal counsel, or briefing by staff or consultants about probable future litigation and Virginia Code §2.2-3711 (A)(1) a personnel matter involving: performance evaluation or job assignments of specific employees.

On a motion duly made by Mr. McSwain, seconded by Mr. Shimp, with Mr. McSwain voting yes, Mr. Shimp voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby return to regular session.

On a motion duly made by Mr. McSwain, seconded by Mr. Hight, with Mr. McSwain voting yes, Mr. Shimp voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby authorize a 4% salary increase for Mr. Miller based on his annual evaluation.

AGENDA ITEM 7. PUBLIC COMMENTS

None

AGENDA ITEM 8. ADJOURNMENT

On a motion duly made by Mr. McSwain, seconded by Mr. Shimp, with Mr. McSwain voting yes, Mr. Shimp voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby adjourn this meeting until September 19, 2024.

Prepared by:



LEGAL MATTERS: Section 82.2-3711 (A)(7) of the State Code of Virginia

MOTION: MCSWAIN

SECOND: HIGHT

DATE: AUGUST 15, 2024

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Nelson County Service Authority Board of Directors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 82.2-3711(A)(7) of the Code of Virginia requires a certification by the Nelson County Service Authority Board of Directors that such executive meeting was conducted in conformity with Virginia law;

Now, THEREFORE, BE IT RESOLVED that the Nelson County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge (1) only business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed, or considered by the Nelson County Service Authority Board of Directors.

VOTE: 3

AYES: 3

NAYES: 0

ABSENT DURING VOTE: 2

ABSENT DURING MEETING: 2


Secretary of the Nelson County Service Authority Board of Directors

LEGAL MATTERS: Section 82.2-3711 (A)(1) of the State Code of Virginia

MOTION: MCSWAIN

SECOND: HIGHT

DATE: AUGUST 15, 2024

CERTIFICATION OF EXECUTIVE MEETING

WHEREAS, the Nelson County Service Authority Board of Directors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 82.2-3711(A)(1) of the Code of Virginia requires a certification by the Nelson County Service Authority Board of Directors that such executive meeting was conducted in conformity with Virginia law;

Now, THEREFORE, BE IT RESOLVED that the Nelson County Service Authority Board of Directors hereby certifies that, to the best of each member's knowledge (1) only business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the executive meeting to which this certification resolution applies, and (2) only such public business matters as were identified in the motion convening the executive meeting were heard, discussed, or considered by the Nelson County Service Authority Board of Directors.

VOTE: 3

AYES: 3

NAYES: 0

ABSENT DURING VOTE: 2

ABSENT DURING MEETING: 2


Secretary of the Nelson County Service Authority Board of Directors

