

At the Regular meeting of the Nelson County Service Authority held on
April 17, 2025 at the Nelson County Service Authority, Administrative Building thereof:

Present: David Hight, Chairman
Sergio Sanchez, Vice-Chairman
Justin Shimp
Robert McSwain
Ernie Reed
George Miller, Executive Director
Jennifer Fitzgerald, Secretary/Treasurer

Absent: Jim Bowling, Attorney

AGENDA ITEM 1. APPROVAL OF MINUTES

On a motion duly made by Mr. Reed,
seconded by Mr. McSwain, with Mr. Reed voting yes, Mr. McSwain voting yes, Mr.
Shimp voting yes, Mr. Sanchez abstaining and Mr. Hight voting yes, the following was
resolved:

BE IT RESOLVED, That the Nelson
County Service Authority Board of Directors does hereby approve the minutes of the
March 20, 2025 regular meeting.

AGENDA ITEM 2. ASSISTANT EXECUTIVE DIRECTOR'S REPORT

Mrs. Fitzgerald presented the Treasurer's
Report for March 2025.

Mrs. Fitzgerald provided Task Order #2025-
6 for the Professional Engineering Services between owner and engineer for the CCTV
work on the Lovington sewer project.

On a motion duly made by Mr. McSwain,
seconded by Mr. Reed, with Mr. Reed voting yes, Mr. McSwain voting yes, Mr. Shimp
voting no, Mr. Sanchez voting yes and Mr. Hight voting yes, the following was resolved:

BE IT RESOLVED, That the Nelson
County Service Authority Board of Directors authorizes entering into Task Order 2025-6
for Engineering services for the CCTV work on the Lovington sewer project.

Mrs. Fitzgerald requested an Emergency Dredging
award be issued for the Black Creek Reservoir. This notice is posted on the Nelson
County Service Authority website. The Black Creek Reservoir built in 2004 has almost
completely filled with sediment at the headworks. A total of no more than 5,000 cubic
yards of sediment will be removed within a 12 month timeframe as stipulated by DEQ.

The quantity and quality of water in the Reservoir is poor with approximately 500 homes relying on the Black Creek Reservoir for potable water and fire protection for several communities. At times the water treatment plant has been unable to treat water because of low water flow and quality. The dredging process will begin upon award of this contract. The contract has been awarded to Synagro on an emergency basis on April 17, 2025, subject to changes in the terms acceptable to the NCSA. This notice is being issued pursuant to Va Code §2.2-4303 (F).

On a motion duly made by Mr. Reed, seconded by Mr. Sanchez, with Mr. Reed voting yes, Mr. McSwain voting yes, Mr. Shimp voting yes, Mr. Sanchez voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby authorize to contract with Synagro for the Black Creek Reservoir dredging on an emergency basis.

Mrs. Fitzgerald provided the Budget for FY 25-26, which includes a proposed 15% base sewer rate increase for all NCSA sewer customers effective July 1, 2025, which will be reflected on the July 15-August 15 billing statement. The operational and maintenance expenses have increased 40% in the current fiscal year. Quotes received to replace the Sewage pumping station at the Lovington sewer plant behind Calvary Baptist Church, the Lovington Ridge Apartments sewer pumping station and the Highlands sewage pumping station at Wintergreen this fiscal year are estimated to be around \$600,000. The proposed sewer increase will generate an annual revenue of \$340,000. The base sewer rate is currently \$69.70 and proposed 15% would increase the base sewer rate to \$80.15.

On a motion duly made by Mr. Shimp, seconded by Mr. McSwain, with Mr. Reed voting yes, Mr. McSwain voting yes, Mr. Shimp voting yes, Mr. Sanchez voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby authorize the advertisement of the proposed 15% base sewer rate increase and the public hearing for May 15, 2025 at 8:30am at the Nelson County Service Authority Administrative Building basement.

AGENDA ITEM 3. EXECUTIVE DIRECTOR'S REPORT

Mr. Miller reported the progress meeting for the Wintergreen WWTP project was held yesterday. Mr. Miller invited the Board members to come up to the Wintergreen WWTP project and see the project that is 99% complete. He reiterated the most important thing is to get the plant running. Mr. Miller reported the substantial completion date has been set for June 11, 2025. There are still

items that need to be addressed on the punch list before final completion will be issued.

AGENDA ITEM 4. SYSTEM MAPPING

There are no updates.

AGENDA ITEM 5. DIRECTOR'S COMMENTS

None

AGENDA ITEM 6. PUBLIC COMMENTS

None

AGENDA ITEM 7. ADJOURNMENT

On a motion duly made by Mr. McSwain, seconded by Mr. Shimp, with Mr. Reed voting yes, Mr. McSwain voting yes, Mr. Shimp voting yes, Mr. Sanchez voting yes and Mr. Hight voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby adjourn this meeting until May 15, 2025.

Prepared by:



