

At the regular meeting of the Nelson County Service Authority held on September 21, 2023 at the Nelson County Service Authority, Administrative Building thereof:

Present: Ernie Reed, Chairman
David Hight, Vice-Chairman
Sergio Sanchez
Justin Shimp
Robert McSwain
George Miller, Executive Director
Jennifer Fitzgerald, Secretary/Treasurer

Absent: Jim Bowling, Attorney

AGENDA ITEM 1. APPROVAL OF MINUTES

On a motion duly made by Mr. Hight, seconded by Mr. McSwain, with Mr. McSwain voting yes, Mr. Shimp voting yes, Mr. Sanchez absent during vote, Mr. Hight voting yes and Mr. Reed abstaining the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby approve the minutes of the August 17, 2023 regular meeting.

AGENDA ITEM 2. OFFICE MANAGER'S REPORT

Mrs. Fitzgerald presented the Treasurer's Report for August 2023.

Mrs. Fitzgerald reported that she has been working with CHA to compile the necessary financial information for the Lovington sewer project and will be submitting that to Rural Development for funding soon.

Mrs. Fitzgerald stated the General Engineering Services proposals are due on Friday, September 22nd. The committee of Mr. Miller, NCSA Executive Director, Mrs. Fitzgerald, NCSA Office Manager, Mrs. McGarry, County Administrator and Mr. Reed, Nelson County Board of Supervisors and NCSA Board Chairman will discuss the proposals and score them to determine how to move forward.

Mrs. Fitzgerald reported that Saunders Surveys has provided the Reservoir Dredging sections, Reservoir cross sections and depth maps requested by the Army Corp and DEQ. This information has been submitted to them for review. The surveying shows the area that will need to be dredged is 11,900

cubic yards in order to bring the reservoir back to the original depth. We are waiting on answers to questions about testing of the contents of the reservoir pre-excitation and post excavation after land applied.

Mrs. Fitzgerald reported on applying for a safety grant with VRSA and being awarded \$2000. The grant covered the purchase of an electric Milwaukee cut off saw to be used in confined space to avoid gas fumes along with 2 dual battery power tower lights.

AGENDA ITEM 3. EXECUTIVE DIRECTOR'S REPORT

Mr. Miller reported on the progress of the Schuyler WWTP project. AEP has set electric poles at the pumping station and WWTP site. The electrical panel boxes have been set at both sites. Final completion is projected for December 1st.

Mr. Miller reported on the progress of the Wintergreen WWTP project. This past month the MBR building had the metal trusses and decking completed. Along with starting the installation of the masonry veneer. Some piping was installed and excavation work done.

Mr. Miller reported the Schuyler WTP TTHM issue is being addressed by CHA. They have compiled the required information and submitted the Planning and Design grant for the Schuyler WTP TTHM project to VDH. There was discussion about recent TTHM and HAA5 sample results.

AGENDA ITEM 4. SYSTEM MAPPING

Mrs. Fitzgerald reported that she received a letter from VDH in reference to the LEAP funding application. The letter offers a \$250,000 loan with a 10-year term and an interest rate of 1.0%.

On a motion duly made by Mr. Shimp, seconded by Mr. McSwain, with Mr. McSwain voting yes, Mr. Shimp voting yes, Mr. Sanchez voting yes, Mr. Hight voting yes and Mr. Reed voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby decline the loan offer from VDH.

AGENDA ITEM 5. DIRECTOR'S COMMENTS

Mr. Hight questioned whether the hydraulic cylinders listed on the maintenance report were replaced or repacked.

Mr. Reed mentioned the last working meeting with the Planning Commission and the Board of Supervisors for the comp. plan meeting is scheduled for September 28, 2023 at 6pm.

Mr. Shimp stated we had gotten an opinion from NCSA attorney, Mr. Bowling that there would be a potential conflict of interest if his engineering firm submitting a proposal for the RFP for General Engineering Services. Mr. Shimp stated he checked with the Commonwealth Attorney and he thought it was possible but requires numerous disclosures and looked complicated and messy. He stated he will be resigning from the Nelson County Service Authority board. Mrs. Fitzgerald informed him that he will need to email the County Administrator and make her aware, then the County would advertisement the position and the Board of Supervisors would appoint someone to the board.

AGENDA ITEM 6. PUBLIC COMMENTS

None

AGENDA ITEM 7. ADJOURNMENT

On a motion duly made by Mr. McSwain, seconded by Mr. Hight, with Mr. McSwain voting yes, Mr. Shimp voting yes, Mr. Sanchez voting yes, Mr. Hight voting yes and Mr. Reed voting yes the following was resolved:

BE IT RESOLVED, That the Nelson County Service Authority Board of Directors does hereby adjourn this meeting until October 19, 2023.

Prepared by: *Op. Izu Jhy* ad

